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PRIVATE REVIEW AGENT LICENSING INSTRUCTIONS

With the passage of the Mississippi Prior Authorization Reform Act, Senate Bill. 2140, by the 2024 Mississippi Legislature, the responsibility for the certification of private utilization review agents in Mississippi was moved from the Mississippi State Department of Health (MSDH) to the Mississippi Insurance Department (MID) beginning July 1, 2024.

A Private Review Agent (PRA) is defined as: a nonhospital-affiliated person or entity performing utilization review on behalf of an employer or employees in the State of Mississippi or a third party that provides or administers hospital and medical benefits to citizens of this state, including health maintenance organization issued a certificate of authority under and by virtue of the laws of the State of Mississippi; or a health insurer, nonprofit health service plan, health insurance service organization, or preferred provider organization or other entity offering health insurance policies, contracts or benefits in this state.

- (1) The Private Review Agent (PRA) application must be completed in its entirety (all questions answered or marked N/A, signed and dated).
- (2) Privilege tax payment (non-refundable license fee) for the initial license is \$1,322.50. The non-refundable renewal fee is also \$1,322.50 and is payable to the Department two years from the date of issuance.
- (3) Renewal invoices and licenses are emailed to the business email address on record after the initial licensure with the Department.
- (4) Non-residents must register as a foreign business with the Mississippi Secretary of State's Office in the State of Mississippi prior to obtaining a license from the Department.
- (5) All PRAs must include a completed Private Review Agent Certification-Recertification Packet.

All inquiries should be emailed to licensing@mid.ms.gov. or call 601-359-3657.