When accessing the car top for maintenance or trouble shooting, ALWAYS access the car top from the top landing as described in the “Elevator Industry Field Employees’ Safety Handbook” Section 8. As described in this section, you should:

1. **Always access the car top from the top landing.** From there you can see any warning signs, obstacles in the overhead space, or a close hoist way ceiling that would signal not enough refuge space.
2. **Follow the procedure as detailed in the Field Employees’ Safety Handbook, Section 8, to make sure that the emergency stop switch and the car top inspection station is operating properly.**
3. **When on top of the elevator be prepared for the inspection speed to be faster than you anticipate.** The Ansi code allows the inspection speed to be set as high as 150fpm. Some companies set it this high but most set it at leveling speed.
4. **And finally, always double check yourself as a precaution against assuming something is working correctly.**

Be Safe,

Gary Brewer

Mississippi Elevator Safety Division