Facility:						Year	
ELEVATOR Monthly FIREFIGHTER RECALL TESTING							Page
Use this form for up to 4 elevators. Use additional sheets if there are more.							
		1	2	3	4		
	Elevator ID						
	Bldg Location					Date	Inspector
√ = Passed Test Method shown below; F = Failed (describe below)							
January	Test Operation	. 40004 . 60					
February	Test Operation						
March	Test Operation						
April	Test Operation						
May	Test Operation						
June	Test Operation						
July	Test Operation						
August	Test Operation						
September	Test Operation						
October	Test Operation						
November	Test Operation						
December	Test Operation						
Monthly Tests are required by ASME A17.1-2000, 8.6.10.1 "All elevators provided with firefighters' emergency operation shall be subjected monthly to Phase I recall by use of the key switch, and a minimum of one-floor operation on Phase II, except in jurisdictions enforcing the NBCC. Deficiencies shall be corrected.							
A record of findings shall be available to elevator personnel and the authority having jurisdiction."							
<u>Test Methods</u>							
1. Insert circular fireman's key into the hall way key switch and turn to "On" or "Fireman" position. The car should travel to the floor you are on and park,							
with the doors remaining open. Calling the elevator from another floor should have no effect. 2. Enter the elevator and push any button to travel to another floor and the elevator doors should remain open. Push the "Door Close" button and the							
doors should remain open. Insert the fireman's key into the car key switch and turn to the "On" position.							
3. Push the "Door Close" button and the doors should close. Push any "Floor" button and the car should go to that floor and the doors remain closed.							
Push the "Door Open" button momentarily and the doors should remain closed. Constantly push the "Door Open" button and the doors should open unless the button is release and they should close. If button is pushed until the doors are fully open, the doors should remain open until the "Door Close"							
or a "Floor" is pushed.							
4. After testing, turn the key switch to "Off" in the elevator car and in the hall key switch. Elevator should return to normal service. Confirm normal service							
by going into the car and pushing any "Floor" button to confirm it travels to that floor. _4. If elevator performs as above, place a ✓ in the box above for the elevator.							
Deficiencies: For each problem, enter the date & elevator #, and describe the issue. When corrected, enter the action taken, date & initial.							